

RESEARCH ASSOCIATE – COMMUNITY INFORMATION

DataHaven

New Haven, CT

Full-time or part-time (hybrid)

Post date 9/28/2023 – Open until filled

OVERVIEW

[DataHaven](#), a non-profit 501(c)3 organization that has supported state and local government, philanthropy, health care, academic, and community-based organizations for 30 years, is seeking a highly motivated and dynamic Research Associate. This role is ideal for an individual with expertise in developing innovative quantitative and qualitative research on community assets and social inequities experienced by racial, ethnic, LGBTQ+ and gender minorities, immigrant communities, formerly-incarcerated persons, and urban populations, and using that information to make a positive impact on society. The ideal candidate will enjoy working with a wide range of research techniques to answer questions about social and economic well-being in our communities, and to communicate these issues to diverse statewide and local audiences.

ABOUT DATAHAVEN

The mission of DataHaven is to empower people to create thriving communities by collecting and ensuring access to data on well-being, equity, and quality of life. DataHaven is a formal affiliate of the [National Neighborhood Indicators Partnership](#) (NNIP), a learning network, coordinated by the Urban Institute, of independent organizations in 30 cities that share a mission to ensure all communities have access to data and the skills to use information to advance equity and well-being across neighborhoods.

JOB DESCRIPTION

The Research Associate is a full-time (preferred) or part-time position based in downtown New Haven, Connecticut. The Research Associate will collect and analyze information pertaining to demographics, housing, lived experiences, public health issues, education, economics, and quality of life. This position will involve a range of duties, such as: weekly travel to towns and cities within Connecticut, and occasionally outside the state, to represent DataHaven as an organization; on-site work with other project staff and student interns; frequent voice and video calls; and project management duties. Applicants should be dedicated to helping to grow the capacity of our organization and adaptive to the needs of the organization as it changes.

The minimum qualifications include:

- Love of data, and experience in applying information to improve well-being and racial and gender equity, especially within historically oppressed communities and in public policy-making, including by writing and speaking about data to non-technical audiences;
- Demonstrated ability to work both independently and collaboratively with a diverse team on multiple projects in a fast-paced environment and within tight timeframes, with a rigorous attention to detail and high capacity for project leadership, self-motivation, self-learning, and meeting deadlines;

- Bachelor's degree and strong quantitative analysis skills, preferably in public policy, community development, urban planning, public health, statistics, or related fields;

Bonus qualifications that are not required, but would be considered in the process, include:

- Advanced degree in a relevant field, or the equivalent combination of training or experience, including subject matter expertise in research methods, demographics, economics, epidemiology, statistical analysis, program evaluation, or related areas.
- Familiarity with Connecticut communities, including relevant language proficiencies, and knowledge of CT-based public agencies, philanthropies, and social sector organizations;
- Experience working on research and/or community assessments related to LGBTQ+ and gender minorities;
- Experience organizing, processing, and analyzing raw data from large-scale, high-quality national or statewide surveys or other large data sets (from sources such as ACS, IPUMS, CDC WONDER, public opinion surveys, state and local agencies) using statistical software, disaggregating data by race/ethnicity and other characteristics, and writing about or summarizing data in forms that are suitable for public dissemination;
- Experience creating data visualizations, maps, reports, and/or web applications using libraries in R, Python, or similar, with tools such as JavaScript and CSS, and/or using GIS;
- Experience with designing and managing qualitative research, including research designs, data collection methods, interviewing skills, and thematic and content analysis;
- Experience using open source version control, preferably Github or similar project tools;
- Experience in grant writing, management, evaluation and reporting;

ADDITIONAL INFORMATION AND BENEFITS

- Work schedule, start date, and term of service to be negotiated. Starting salary range is \$55K to \$85K for full-time employees, and to be determined based on experience.
- Downtown office. New Haven is one of the nation's most walkable cities, and is located 60 miles from New York City and 130 miles from Boston. Successful candidates will be located within commuting distance of New Haven or willing to relocate to the area.
- DataHaven is an equal opportunity employer. We do not and will not discriminate in employment and personnel practices on the basis of race, sex, age, handicap, religion, national origin or any other basis prohibited by applicable law. Hiring, transferring and promotion practices are performed without regard to the above listed items. We commit to affirming the value of diversity and promoting an environment free of discrimination.

TO APPLY

Please submit your cover letter and resume, via email to [info \(at\) ctdatahaven.org](mailto:info@ctdatahaven.org). The cover letter may be included in the text of your email. It should briefly describe your interest in the position and highlight relevant experience. We will consider candidates who are only interested in considering a part-time position, but they should describe their preferred work schedule in the cover letter. Due to our small staff size, we are unable to respond to inquiries about this position, and phone calls will not be accepted. No recruiters please. For best consideration, please apply by 5PM on October 10, 2023.